



CITY OF IVANHOE

870 Charmaine Dr. East, Woodville, TX 75979

APPLICATION FOR RESIDENTIAL CONSTRUCTION PERMIT

cityofivanhoe@gmail.com (409) 283-3299 Phone/Fax www.cityofivanhoetx.com

RESIDENTIAL CONSTRUCTION PERMIT APPLICATION # _____

DATE _____

****ALLOW UP TO A MINIMUM OF EIGHT (8) FULL WORKING DAYS FOR CITY TO PROCESS APPLICATION FOR PERMIT****

Property Owner or Tenant name _____ Phone Number _____

Project Location _____ Section _____ Blk _____ Lot _____

Mailing Address if different from above _____

❖ A separate permit is required for each tenant space and/or building per current permit fee

Type of Construction: Residential Land Occupancy

Type of Permit: New Addition Alteration Repair
 Move Remove Other _____

*** 1,000 S.O. FT. MINIMUM HEATED/COOLED SPACE FOR HOME CONSTRUCTION IN ALL DISTRICTS REQUIRED**

*** UNDER NO CIRCUMSTANCES SHALL A STORAGE BUILDING BE USED FOR HABITATION**

An issued permit becomes invalid if the work on the site authorized by the permit does not commence within **180 days of issuance**, or if the work on the site is **incomplete due to suspension or abandonment 180 days after the work commenced**.

****NO WORK CAN PROCEED UNTIL PERMIT IS ISSUED****

► Items required by City, City Building Inspector, Code Enforcement Official or Designee prior to permit issuance:

1. Plot drawing of the property showing placement of the building, septic system, fence or other buildings/ structures on the specified property, and the relationship to property lines.
2. All plans submitted must be stamped by a Professional Draftsman, Architect, or Engineer.
3. Elevation plan of the proposed building or structure. (If a pre-fab structure, a copy of the manufacturer spec. sheet is acceptable).

4. A statement of the total square footage of the building, and the total living space must be stamped by a Professional Draftsman, Architect, or Engineer.
5. A list of the exterior materials to be used, and the type of roofing material.

► **CHECK CITY ORDINANCES FOR RESTRICTIONS** (www.cityofivanhoetx.com)

► **NOTICE: IT IS ADVISABLE TO CONTACT THE STATE 811 SERVICE AT LEAST 48 HOURS PRIOR TO DIGGING (including post holes) AND SUBMIT A LINE LOCATE REQUEST.**

I hereby certify that I am the owner of record of the property described above, or an authorized agent of the owner. After review of this application I certify that all information contained hereon is true and correct to the best of my knowledge. The work shall comply with all provisions of laws and ordinances, whether specified or not. By my signature I authorize the City, City Building Inspector, Code Enforcement Official or Designee to enter upon said property for inspections pertaining to this application and subsequent permit. The grant of a permit does not presume to give authority to violate or cancel the provisions of any federal, state, or local law regulating construction or the performance of construction.

Signature of Applicant _____ Date _____

Contact Name: _____ Phone _____

Email Address: _____ Fax _____

Additional Comments: _____



APPLICATION FOR RESIDENTIAL CONSTRUCTION PERMIT

Alteration and Repair/New Construction

Applicant/Property Owner _____

Please provide below a detailed plot drawing/description of the ALL proposed work below and ALL existing structures on property. ****MUST PROVIDE AN ADDITIONAL PLAN/FOR BUILDING OR STRUCTURE INCLUDING ALL EXTERIOR MATERIALS & TYPE OF ROOFING MATERIALS/TOTAL SQUARE FOOTAGE/TOTAL LIVING SPACE****

▶ ALL PLANS MUST BE STAMPED BY A PROFESSIONAL DRAFTSMAN/ARCHITECT/ENGINEER.

A large rectangular area filled with a light blue grid, intended for the applicant to draw a detailed plot drawing or description of the proposed work and existing structures.



Applicant/Property Owner _____

The undersigned applicant hereby declares that the above facts are true and correct and that the construction proposed herein will be performed in conformity with existing regulations as pertains to building as passed and approved by the City Council of Ivanhoe, TX and the undersigned applicant will be responsible for scheduling the required inspections from the City Building Inspector by calling the City of Ivanhoe a minimum of seven (7) days before each of the three (3) inspections required by the City of Ivanhoe.

- 1st Inspection:** When form is ready or pier & Beams (Preliminary)
- 2nd Inspection:** Framing & dried in before sheetrock (Intermediate)
- 3rd Inspection:** Ready for Habitation required Inspection (Final)

► These Inspections must be scheduled a minimum of seven (7) days prior to inspections & DO NOT INCLUDE ANY Re-Inspections Fees if applicable)

Signature of Contractor or Authorized Agent

Date

Signature of Owner of Record

Date

Approved

Title

Date

IF APPLICABLE/ REQUIRED:

| CONTRACTOR | ADDRESS | CITY, STATE, ZIP | PHONE |
|--|---------|------------------|-------|
| ELECTRIC: | | | |
| PLUMBING: | | | |
| OTHER: | | | |
| DELIVERY TRANSPORTS: | | | |
| **<u>ALL</u> Contractors must register at Ivanhoe City Hall, and present copies of their licenses and insurance coverage <u>PRIOR</u> to any permits being issued** | | | |
| ** ALL DELIVERIES & EQUIPMENT TRANSPORTS MUST CONTACT THE CITY FOR INSURANCE COVERAGE CERTIFICATE ON FILE, WEIGHT LIMITS AND DELIVERY INSTRUCTIONS DUE TO WEIGHT LIMITS ON ALL CITY STREETS** | | | |
| REVISED JULY 31, 2020 | | | |