

CITY OF IVANHOE

SPECIAL MEETING

MINUTES

AUGUST 28, 2020

1:00 PM

Special meeting was called to order by Mayor Bennett at 1:03 PM. Quorum established with all Council members present except Councilman Warren. The meeting was being live streamed via the city Facebook page.

Agenda Item #1 – Grant writer/Administrator for GLO-TXCDBG Hazard Mitigation Grant

Mayor Bennett explained the applications are due to the Texas General Land Office by October 28th for the competitive grant funds to improve the drainage and streets in the city. A specific set aside of funds in the Mitigation grant program has an application deadline of Oct. 1st. The city had to go out for bids a second time after only receiving one response from the first request for proposals. The second RFP was advertised in the Beaumont Enterprise and email notifications were sent to 23 grant writer/administrators. Three responses were received from the second RFP by the deadline of 10 AM this morning: Langford Community Management Services, David J. Waxman, Inc. and CSRS, Inc. The Ratings Review Committee consisting of Mayor Bennett, Mayor Pro-tem Morris and Councilman Blackstone met at 10:00 AM to review the submitted proposals and develop a recommendation for Council. Mayor Bennett provided Council with a copy of the minutes of the Committee ratings. Councilman Morris made the motion to approve the recommendation from the ratings committee. Councilman Vonderlin provided the second. In discussion Councilman Herrington questioned the large point difference in the rating for #1 rated David Waxman, Inc. and the next highest rated firm CRCS, Inc. Councilman Blackstone responded that the proposal from David Waxman has a lower percentage for grant administration compared to the other firms, which means more money will be available for engineering & construction. Mayor Bennett noted that having a grant writer/administrator somewhat familiar with small cities is important, and with the storm recovery that will occur in Louisiana after Hurricane Laura; the committee discussed CRCS, Inc. will likely be busy with entities in Louisiana. Also, David Waxman, Inc. is a woman owned business which is one of the criteria for RFP's. Following the discussion Council voted unanimously to approve David Waxman

Agenda Item #2 – Transfer \$32,986 from 2015 Flood Reimbursement to General fund

Councilman Vonderlin made the motion to transfer \$32,986 from the 2015 Flood Disaster Reimbursement account to the General Fund. Councilman Herrington submitted the second and the motion passed unanimously.

Agenda Item #3 – Amend FY-2020 budget for 2015 Flood Reimbursement to General Fund

Councilman Morris provided the motion to amend the FY-2020 budget to include the 2015 Flood disaster reimbursement funds that were addressed in Agenda item #2. Councilman Herrington made the second and the motion passed unanimously.

Agenda Item #4 – Adjourn

Councilman Vonderlin made the motion to adjourn with a second by Herrington was concluded at 1:08 PM.

Respectfully submitted,

C. D. Woodrome, City Secretary