

**REGULAR MONTHLY MEETING MINUTES**  
**October 8, 2020**  
**6:30 PM**

Meeting was called to order by Mayor Bennett at 6:30 PM. Quorum established with all Council members present. City Attorney, Brad Elrod, was present. Councilman Vonderlin provided the invocation and Mayor Bennett led the Pledge of Allegiance. Mayor Bennett noted that the meeting was being live streamed on Facebook in order to comply with open meetings requirements during the COVID-19 health emergency.

**Communications from the audience – Agenda Items**

No communications from the public had been submitted. Mayor Bennett reminded anyone viewing the meeting on Facebook that they can submit comments or questions during the meeting and they would be addressed at the end of the meeting.

**Agenda Item #1 – Consent Agenda Items**

Mayor Bennett asked if there were any items on the consent agenda that needed to be removed. Hearing none, Mayor Bennett then asked if there was any objection to approval of the consent agenda. There being no objection, Mayor Bennett called the consent agenda items approved including the minutes of the Workshop Meeting on July 22, 2020, Special Meeting on July 22, 2020, Budget Workshop Meeting on July 30, 2020, Emergency Meeting on August 7, 2020, Public Hearing FY-2021 Budget Meeting on August 12, 2020, Public Hearing – FY-2020 Tax Rate Meeting on August 13, 2020, Code Enforcement Hearings on September 10, 2020, Regular Meeting on September 10, 2020, and Special Meeting on September 12, 2020; along with the September 2020 Dam Report.

**Agenda Item #2 – Mayor’s Report**

Mayor Bennett expressed the void that has been left by the passing of Deputy Marshal Chuck Marshall and asked for continued prayers for the Marshall family and friends.

The City should be expecting another payment soon from TDEM for 2015 FEMA Fund Recovery.

**Agenda Item #3 – Interlocal Agreement with Tyler County – Hazard Mitigation Grant**

The City has the authority to procure a Hazard Mitigation Grant separate from Tyler County per a 2018 Interlocal Agreement with Tyler County. City of Ivanhoe will be responsible for procurement and distribution of any monies allocated to the City. Councilman Herrington made the motion to proceed with the City of Ivanhoe procurement and submission for grant. Councilman Vonderlin seconded the motion and was unanimously approved.

**Agenda Item #4 – Resolution #2021-002R – Hazard Mitigation Action Plan Update**

Councilman Vonderlin made the motion to adopt Resolution #2021-002R to add additional actions to the Hazard Mitigation Action Plan. update. Councilman Herrington seconded the motion and was unanimously approved.

**Agenda Item #5– Resolution #2021-003R – Authorization to Submit Application to Texas General Land Office for CDBG-MIT Grant Funds**

This grant is for land acquisition and to revitalize areas for drainage and retention ponds. Councilman Warren made the motion to approve the authorization to submit the application for GLO CDBG-MIT grant funds. Councilman Blackstone seconded the motion and was unanimously approved.

**Agenda Item #6 – Supervisor of Dams Report**

On Lake Tristan at the emergency overflow, a hole has been discovered in the first pipe from the right. “muddy water” has been poured into the hole and is exiting through the third pipe. It does not appear to be channeling under the concrete. A video inspection was taken and water is coming into the pipe through a seam at the bottom of the pipe. There may be a void under the concrete. This leak needs to be repaired. Options for repair are (1) dig out pipe and repair or (2) go into the pipe and use manufacturer’s

recommendation of using plastic epoxy to seal seam. JD Weld has been doing this type of work for 10-11 years. Consider pouring concrete into 1'x8" hole. This agenda item was information only and no action was taken by Council.

**Agenda Item #7 – Public Works Report**

The Public Works Department has been working for 3 months and 1 week staying just ahead of the road contractors. Road construction is completed on 16<sup>th</sup>, 17<sup>th</sup>, 19<sup>th</sup> and Lakeview Circle, except for the road shoulders is to be done by Public Works. The work done by Public Works will save the City approximate \$53,215. Overall, in the last 3 months, workers have placed 850 bags of concrete and all projects just shy of 1 million pounds of road material. Public Works would like to use a grid section plan for future maintenance projects so that all residents can see progress. Councilman Herrington suggested scheduling a workshop in 4 to 8 weeks, giving D. Marshall time to compile a plan of action. D. Marshall will inform council when he is ready to meet. This agenda item was information only and no action was taken by Council.

**Agenda Item #8 – Municipal Court Report**

Mayor Bennett provided a summary of the Court Report for September 2020 as prepared by Judge Cathy Rader. Total amount of fines collected is \$498.00 with \$225.40 retained by the city. The total for FY-2020 is \$6,175.66 with \$4,012.42 retained by the city. This agenda item was information only and no action was taken by Council.

**Agenda Item #9 – City Marshal Report**

Marshal Terry Riley reported 18 calls were handled by the city and 13 calls were handled through the sheriff's office for a total of 31 calls. 15 Citation were written and 10 warnings were issued. Tyler County DA, along with T. Riley and M. Taylor will be working on cases left by the passing of Check Marshall. DPS will be working on current traffic accidents. CopSync will save the city between \$4,000 and \$5,000. Narcotic and search dogs will be certified in November 2020. At this time, there are no plans to find a replacement for Deputy Marshal Chuck Marshall. Terry Riley will resume duties as primary officer. This agenda item was information only and no action was taken by Council.

**Agenda Item #10 – Code Enforcement Report**

Cases Ready for 1 <sup>st</sup> Letter mail-out .....	1
Open Cases - Letters Sent to Property Owners: .....	49
Open Cases – Needing Further Action by Council/Legal.....	47
Time Extensions Granted.....	25
Cases in Investigative Status.....	14
Closed Cases .....	55
Total Number of Cases to Date .....	191
<u>Included in Above Total Number of Cases</u>	
Hearing Requests.....	3
Letters Returned – No Further Address Info.: .....	6
Current Stop-Work Orders on Property: .....	4
Current Non-Conforming Property .....	11
Septic Cases.....	9

Three cases were presented in the Code Enforcement Hearing, this date, prior to the regular meeting. Two cases were closed and one has 30 days to comply. Next Code Enforcement Hearings are scheduled for Thursday, November 12, 2020 at 5:15 PM. This agenda item was information only and no action was taken by Council.

**Agenda Item #11 – Set Date for Public Hearing on Juvenile Curfew Ordinance #2018-003R (Code Ord. Chapter 130.05)**

Public Hearing is scheduled for Thursday, November 12, 2020 at 4:30 PM. This agenda item was information only and no action was taken by Council.

**Agenda Item #12 – Planning & Zoning Commission Recommendations for Changes**

No meeting was schedule for the month of September 2020. Postpone until the next meeting. This agenda item was information only and no action was taken by Council.

**Agenda Item #13 – Agreement with Residential Inspector, Troy Priddy**

Councilman Warren wants to see licensing and insurance. Councilman Morris agreed. Postpone until the next meeting. This agenda item was information only and no action was taken by Council.

**Agenda Item #14 – Consider Insurance & Bonding Requirements for Contractors**

Final draft is not available. Postpone until the next meeting. This agenda item was information only and no action was taken by Council.

**Agenda Item #15 – Resolution #2021-004R – Establish Policy Guidelines regarding Personnel**

Councilman Herrington made the motion to adopt Resolution 2021-004R, establishing policy guidelines regarding personnel and to insure the proper implementation of said guidelines. Councilman Blackstone seconded the motion and was unanimously approved.

**Agenda Item #16 – Resolution 2021-005R – Appointment of Authorized Agent for Vehicle Removal. (Codified Ord. 91.07)**

Councilman Warren and Councilman Morris want to confirm that Jonathon McNeal has adequate insurance in case of accident. Postpone until the next meeting.

**Agenda Item #17 – Authorize Request for Proposals for FY-2020 Financial Auditor**

Councilman Herrington made the motion to proceed with request for proposals for FY-2020 auditor. Councilman Warren seconded the motion and was unanimously approved.

**Agenda Item #18 – Update Permit & Code Enforcement Management Software**

Postpone until the next meeting.

**Agenda Item #19 – Financial Report for September 2020 & FY-2020**

Postpone until the next meeting.

**Agenda Item #20 – Executive Session**

Executive session not required.

**Agenda Item #21 – Communications from Audience**

- Alyssa Kimbrough: Would like more information on how to get work order for roadwork on Buckingham Dr. and fogging for mosquitoes. Contact David Marshall regarding roadwork issues at 409-550-9498 and leave message if not available. The city does not possess the equipment or funds for mosquito control.
- Fred Trask: Would it be possible to reline the pipe on Tristan like they re-plumb the water pipes in a house? This will be taken into consideration.
- Shirley Starling: When will Charmaine Dr. East be repaved? David Marshal stated he is hopeful this can be accomplished with funds from one of the next grants.
- Theresa Nowetner: Has the blue tarped motorhome on Charmaine Dr. East been addressed or moved? At this time, the issue has not been officially addressed. However, it is on the code enforcement list.
- This agenda item was information only and no action was taken by Council.

**Agenda Item #22 – Council Comments**

- Councilman Vonderlin commented on the work performed by Malissie Taylor and Debbie Peterson on Code Enforcement. Since he is not running for city council re-election, he endorses Cathy Bennett for Mayor and John Craven and Will Warren for city council. Councilman Vonderlin wants to thank everyone for their hard work in making Ivanhoe a better community.
- Councilman Warren asked about the status on selecting a difference bank as discussed previous meetings. Mayor Bennett states that C.D. Woodrome has been extremely busy and will research as soon as he can.

This agenda item was information only and no action was taken by Council.

**Agenda Item #23 – Adjourn**

Councilman Herrington made the motion to adjourn. Councilman Blackstone seconded the motion and was unanimously approved. Meeting concluded at 7:45 PM.

Respectfully submitted,

C.D. Woodrome, City Secretary

/dfp