

CITY OF IVANHOE

SPECIAL MEETING

MINUTES

May 6th, 2021

5:30 PM

Meeting was called to order by Mayor Bennett at 5:30 PM. A Quorum was established with all Council members present except Councilman Craven. City Attorney Brad Elrod and Public Works Coordinator David Marshall were present. 5 individuals were in the audience. The meeting was livestreamed via the city Facebook page. Mayor Bennett informed those present that former Mayor Charles Brockhouse has been diagnosed with aggressive lung cancer and asked that he be remembered in prayer. She also reminded everyone the Tyler County Hospital would be hosting the annual health fair the next day at the hospital.

Agenda Item #1 – Fair Housing month proclamation

Mayor Bennett read the Proclamation declaring April as Fair Housing month in Ivanhoe. Councilman Herrington made the motion to adopt the Proclamation. Councilman Morris made the second and the motion passed unanimously.

Agenda Item #2 – Resolution #2021-13R TX Water Dev. Board Authorized Rep Execution Agreement

Mayor Bennett explained the TX Water Development Board (TWDB) requires a designated individual and secondary as persons authorized to sign documents relating to the forgivable loan funds provided by TWDB. Councilman Morris made the motion to adopt Resolution #2021-13R designating the Mayor and himself as the authorized Representatives. Councilman Herrington made the second and the motion passed unanimously.

Agenda item #3 – TX Community Dev. Block Grant Comprehensive Planning documents

Mayor Bennett informed Council that due to the requirements of Housing and Urban Development for grant funds numerous documents have to be approved.

a) Councilman Herrington made the motion to approve Resolution#2021-11R Authorized Signatories (A201) with a second provided by Councilman Morris and the motion passed unanimously.

b) Councilman Morris made the motion to approve Resolution #2021-12R Adoption of Civil Rights policies (A1014), Citizen Participation Plan (A1013), Section 3 Policy (A1002), Excessive Force Policy (A1003) Section 504 Policy against Discrimination (A1004) Section 504 Self Evaluation Review Form (A1006), Limited English Proficiency Plan (A1010) and Fair Housing Policy (A1015). Councilman Herrington provided the second and the motion passed unanimously.

c) Councilman Warren made the motion to adopt the Code of Conduct Policy with a second provided by Councilman Herrington and the motion passed unanimously.

d) Councilman Morris made the motion to adopt the Environmental Regulatory Policy with a second provided by Councilman Blackstone and the motion passed unanimously.

e) Fair Housing was dealt with in Agenda #1.

Agenda item #4 – Engineer for 2021 bond construction projects

Mr. Chuck Vonderlin representing the ratings review committee that rated the responses from two engineering firms presented the committee's recommendation: EHRA Engineers Inc. received 235 points out of 300 possible, LJA Engineering received 288, with LJA being recommended as engineer for the 2021 bond construction projects (street rehabilitation). Mayor Bennett asked for the motion to include advertising for construction contractors. Councilman Morris made the motion to approve LJA Engineering with construction documents being put out for bids. Councilman Herrington voiced the second. In discussion Councilman Warren asked if the references had been checked for the two firms and why LJA was recommended. Mayor Bennett said LJA had more local experience which resulted in the higher rating. The motion then passed with 3 for and 1 against (Warren).

Agenda item #5 – Publication of Request for Contractor bids on TX Water Dev. Bd project

Mayor Bennett recommended Council approve publication of request for bids so the project to replace the undersized culvert on Ivanhoe Dr. between Ivanhoe East and Ivanhoe West isn't held up for another month after the engineer completes the design work. Councilman Herrington made the motion to approve seeking contractor bids for the project. Councilman Morris submitted the second and the motion passed unanimously.

Agenda Item #8 – Executive session

Mayor Bennett called a recess of the meeting at 5:51 PM for executive session for agenda item #6 per TX Government code 551.072 (discuss purchase, exchange, lease or value of real property, and agenda item #7 per TX Government code 551.071 consult with legal Counsel on pending litigation.

Mayor Bennett called the special meeting back to session at 6:16 PM and returned to the agenda items.

Agenda item #6 – Property acquisition

Mayor Bennett explained the city has been offered 4 lots on Camelot Dr. for a reasonable price. Councilman Herrington made the motion to move forward with the purchase of the 4 lots. Councilman Morris submitted the second and the motion passed unanimously.

Agenda item #7 – Ontiveroz legal proceeding

Mayor Bennett noted the lawsuit brought against the city by Ms. Ontiveroz has been turned over to the TX Municipal League Risk Pool legal department and an attorney has been assigned (from Beaumont). No action was required by Council.

Agenda Item #9 – Adjourn

Prior to adjournment Councilman Warren asked Ms. Dawn Pilcher with LJA Engineering who would be taking the boring samples on the streets. Ms. Pilcher said it would not be the company that had done the bore/soil sampling during the previous bond construction work. With no other comments, Councilman Herrington made the motion to adjourn with a second by Councilman Moris, and the meeting was concluded at 6:19 PM.

Respectfully submitted,

C. D. Woodrome, City Secretary

Approved by Council May 20th, 2021

Cathy Bennett, Mayor