

CITY OF IVANHOE
REGULAR MONTHLY MEETING MINUTES
MARCH 17, 2022
6:00 PM

Meeting was called to order by Mayor Bennett at 6:07 pm. Quorum was established with all council members present. City Attorney Brad Elrod was present. Patsy Morris provided the invocation and Mayor Bennett led the Pledge of Allegiance. This meeting is being lived streamed on YouTube. Mayor Bennett asked if there are any questions or comments from the audience. There being none, she then proceeded to the agenda.

Consent Agenda Items

Mayor Bennett asked if there were any items on the consent agenda that needed to be removed. With none being removed, she declared the Minutes of the Regular Monthly Meeting of February 17, 2022 and the Dam Inspection Reports of February 2022 adopted as presented.

Agenda Item #1 – Mayor’s Report

- A Spring-Clean Up Day will be schedule this year. However, there will not be a “white goods” pickup by Local Sanitation due to the rising cost of fuel.
- The Annual Community Garage Sale was very successful and raised over \$4,900.
- The Annual Easter Egg Hunt hosted by the Ivanhoe Civic Club is scheduled for Saturday, April 16, 2022 at noon at Helipad Park. Arrive early.
- Woodville ISD has a bond election on May 7, 2022 and has requested the use of the community center on April 19 to present information. The city is not endorsing either side.
- A Town Hall Meeting is scheduled for March 26, 2022 at 10:00 am to present grant work information. Representatives from LJA Engineering and the grant administration firm will be present.

The agenda item was for information only, no action taken.

Agenda Item #2 – Update/Discuss/Action on GLO-MIT Grant & Property Acquisition

Randy Friedrich of the IPOIA presented a list of questions regarding the \$11.48 Hazard Mitigation Grant during a phone conversation with LJA Engineering. Those and other questions will be answered at the Town Hall Meeting.

The agenda item was for information only, no action taken.

Agenda Item #3 - Supervisor of Dam Report by Rusty Harrison

- Galahad Dam – Expansion joint 2 feet from where flow enters Lake Charmaine is missing caulk. Will need to drop lake level so Chance Construction can re-caulk. Water is bubbling up just inside the spillway at the weir. Will have to lower lake level approximately 2 feet to investigate. Chance Construction is having difficulty hiring personnel which is resulting in work delays.
- Tristan Dam – 2x12 boards on top of the bulkhead are rotting and other areas are bowing and need to be replaced.

The agenda item was for information only, no action taken.

Agenda Item #4 – Municipal Court Activity Report

Municipal Court Report for February 2022:

Total Fines & Court Costs Collected:	\$739.00
Total Fines Retained by the City:	\$453.00
Total Court Costs Sent to State:	\$286.00
2022 Fiscal YTD:	\$5,532.00
2021 Fiscal YTD:	\$4,042.00

The agenda item was for information only, no action taken.

Agenda Item #5 – City Marshal Activity Report

Total Calls/Activity for February 2022

Total of Activity Calls to Marshal’s Office	60
Total Calls Received from Tyler County Sheriff’s Office	11

Deputy Marshal Steve Drumm noted that the Marshal is working on case reports with district attorney’s office, and also completed year end reports with State of Texas.

Councilman Blackstone read a letter from Deputy Marshal Michael King regarding a meeting with Mayor Bennett, Councilman Morris, Marshal Riley and Deputy Marshals on March 16, 2022 and asked to be part of the meeting minutes.

The agenda item was for information only, no action taken.

Agenda Item #6 – Public Works Report by David Marshall

- Public Works is completing 3 work orders per day.
- Spring cleaning will be done at the laydown yard.
- Councilman Warren inquired about the Tolar Road gate being left unlocked 24 hours per day. Mr. Marshall stated that his workers only open the gate as needed for contractors with heavy equipment or loads of material that are not allowed to cross the dams. The gate is locked after the contractors leave. Locks and chain has been cut many times. Keys are possibly being duplicated and suggested a virtually indestructible lock box with non-duplicating key be installed. Councilman Herrington suggested installing security camera.

The agenda item was for information only, no action taken.

Agenda Item #7 – Code Enforcement Activity Report

Office assistant Jacque Black presented the report:

- Closed 10 cases and 12 cases are currently in progress.
- There is an issue with an abandoned property at 360 Lakeview Circle where the owner/heir cannot be located. Property is in foreclosure status. Squatters have taken over the property and the property is in deplorable condition and poses a health issue due to raw sewage and varmints. TCEQ has previously inspected for OSSF violations. Attorney Elrod suggested that the city condemn the property and secure. Mayor Bennett will follow up.

The agenda item was for information only, no action taken.

Agenda Item #8 – Discuss/Action Planning & Zoning Commission Recommendations

- Councilman Craven suggested that an annual permit be issued for all recreational vehicles within the camping district. Mayor Bennett stated that all recreational vehicles need to be registered with the city and permits issued at no charge to residents who provide proof of ownership and current registration since the 17-day camping ordinance cannot be enforced. Possibly need 3 different types of permits – Pre-Construction/Construction of New House, Camping on Property and Resident Storage on Property.
- P&Z is working on portions of the ordinances that are not enforceable with regard to implementation.

The agenda item was for information only, no action taken.

Agenda Item #9 – Update/Discuss/Action on Close Out of 2021 Road Bond Construction Project

A walk-through is scheduled for March 24, 2022 with LJA Engineering and Gulf Coast Construction. There is an issue on the portion of Lakewood Drive at Galahad Dam drainage. Also, a portion of the TWDB project needs rework. Funds are being withheld until final completion and sign-off. Gulf Cost Construction applied a sand-oil surface on the parking lot and Marshal's substation driveway at the entrance at no charge.

The agenda item was for information only, no action taken.

Agenda Item #10 – Discuss/Action Town Hall Meeting Agenda Items

- Mayor Bennett asked Council what they would like to include on agenda. Councilman Blackstone requested a copy of the questions asked by Randy Friedrich regarding the up-coming grant work.
- Discussion will include all dams, land acquisitions and appraisals.
- Rusty Harrison asked if TCEQ needs to approve plans before work begins.
- Town Hall Meeting is scheduled for Saturday, March 26, 2022 at 10:00 am. Audience is encouraged to ask questions regarding the work planned with grant funds.

The agenda item was for information only, no action taken.

Agenda Item #11 – Discuss/Action on December 2021 Financial Report

Councilman Morris made the motion to approve the December 2021 Financial Report based on recommendation of City Treasurer C. D. Woodrome. The motion was seconded by Councilman Craven and was passed unanimously.

Agenda Item #12 – Discuss/Action on January 2022 Financial Report

Councilman Morris made the motion to approve the January 2022 Financial Report also based on recommendation of City Treasurer C. D. Woodrome. The motion was seconded by Councilman Craven and was passed unanimously.

Agenda Item #13 – Discuss/Action on February 2022 Financial Report

- Auditors will be in the office Tuesday and Wednesday. Forensic audit will cost \$2,500. QuickBooks On-Line will be used for FY-2021 and audit will be complete by the end of April which will keep the city in compliance. The city will go back to using QuickBooks Desktop to generate the necessary reports for FY-2022.

- Gulf Coast Construction extended the asphalt on Ivanhoe Dr. at no charge to the city when the warranty work was done on 2 sections of the surface that were showing signs of failure.
- Councilman Morris made the motion to approve the February 2022 Financial Report. The motion was seconded by Councilman Herrington and was passed unanimously.

Agenda Item #14 – Update/Discuss/Action Update Relating to Ontiveroz Legal Proceeding

No updated information.

Agenda Item #15 – Discuss/Action on Employee Handbook Updates on Paid Time Off & Sick Leave

No updated information.

Agenda Item #16 – Executive Session

No executive session.

Agenda Item #17 – Communications from Audience – Other Items

Bruce Kippley, of 780 Charmaine Dr. South, informed the city that John Gaines of Gaines Construction failed to fulfill his contract and cancelled his liability insurance one month after starting construction. Electrical was performed by an unlicensed contractor and drywall was installed over electrical. Councilman Morris inquired about required inspections. Mr. Kippley stated that the inspector, Troy Priddy, came out twice. Mr. Kippley informed council that Mr. Gaines is working on another house next door. Mayor Bennett will investigate liability insurance and inspections,

Agenda Item #18 – Council Comments

Councilman Warren expressed concern regarding Deputy Marshal King's letter and would like some answers. Mayor Bennett stated that this was not an agenda item and could not be discussed and since it is a personnel matter it would have to be handled in an executive session.

Agenda Item #19 – Adjourn Meeting

Councilman Herrington made the motion to adjourn the meeting. Councilman Blackstone seconded the motion and the motion passed unanimously. Meeting adjourned at 7:26 pm.

Respectfully submitted,
C. D. Woodrome, City Secretary

Approved by Council April 21, 2022

Cathy Bennett, Mayor